



Unifor Local Union No. 1990
6120 2nd Street SE Unit A19
Calgary, Alberta, Canada T2H 2L8
Phone: 403-681-9011
treasurer@uniforlocal1990.com

EXPENSE FORM

MEMBER'S NAME

DATE

EMAIL ADDRESS

CELL PHONE

WORK LOCATION

<input type="text"/>	<input type="text"/>
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ACCOUNT CODE	DATE	VENDOR	DESCRIPTION	AMOUNT
				\$
				\$
				\$
				\$
TOTAL EXPENSES				\$

- ⊙ Receipts must be attached to this form in order to receive reimbursement and must be submitted within two months of the date of expenditure.
- ⊙ Expense form must be submitted to Unifor, Local Union No. 1990 Treasurer for reimbursement
- ⊙ Expenses are intended for Union Business only (Meetings/Training/Conferences)
 - Mileage - 0.505/km
 - Per Diem - \$90.00 (Full day) \$45.00 (Half day)
 - Travel/Accommodation

SUBMITTED BY

SIGNATURE

<input type="text"/>	<input type="text"/>
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APPROVED BY

CHEQUE / EFT #

<input type="text"/>	<input type="text"/>
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